

**BOARD OF EDUCATION**

**PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT**

**MINUTES OF A REGULAR MEETING**

**District Annex Board Room**

**3015 West 163<sup>rd</sup> Street**

**Markham, IL 60428**

**October 21, 2019**

**A. Call to Order and Pledge of Allegiance (2:220)**

President Ms. Sharron Davis called the meeting to order at 7:05p.m. President Davis then led the Board and Audience in the Pledge of Allegiance.

**B. Roll Call (2:220)**

The following members were present: Ms. Sharron Davis, Ms. Juanita Jordan, Ms. Elaine Walker and Ms. Barbara Nettles. Absent: Ms. Joyce Dickerson, Mrs. Natalie Myers and Mrs. Kathy Taylor.

Also present were: Dr. Kimako Patterson, Superintendent, Mrs. Carrie Ablin, Director of Student Services, Mrs. Deborah Clayton, Chief School Business Official and Dr. Kenneth Scott, Director of Human Resources.

**C. Presentation (3:60 & 8:30)**

The Integrated Technology presentation was provided by 1<sup>st</sup> grade students from Mae Jemison School under the leadership of Mrs. Spain in the absence of Ms. Spiet. The students presented an iMotion Movie where they demonstrated how to make a movie using the stages of plant life. One student read aloud a book she wrote; the other students demonstrated how to create your own movie, showing step by step how they monitored and recorded each phase of plant growth.

**D. Approval of Minutes**

Ms. Jordan moved and it was seconded by Ms. Walker to approve the minutes of the September 3, 2019 Work Session Meeting. On roll call the following members voted aye: Ms. Walker, Ms. Nettles and Ms. Davis. Abstain: Ms. Jordan. Nays: None. Absent: Ms. Dickerson, Mrs. Taylor and Mrs. Myers.

**Motion Carried**

Ms. Jordan moved and it was seconded by Ms. Walker to approve the minutes of the September 16, 2019 Regular Business Meeting. On roll call the following members voted aye: Ms. Walker, Ms. Nettles, Ms. Jordan and Ms. Davis. Nays: None. Absent: Ms. Dickerson, Mrs. Taylor and Mrs. Myers.

**Motion Carried**

**E. President's Report**

Ms. Davis shared with the Board that she had an opportunity to attend the Markham Park and Primary Learning Center's Grandparent's Day events. Ms. Jordan then shared that she recently attended an IASB (Illinois Association of School Boards) Meeting and shared valuable information with the Board and audience members related to State Legislature and changes in laws and policies.

**F. Superintendent's Report**

Dr. Patterson began by sharing with the Board that she has completed the last Student of the Month Luncheon for the Month of October. Dr. Patterson then gave Kudos to Mr. Greene, Principal of Chateaux, for an outstanding dismissal system. Dr. Patterson then informed the Board that Mr. Greene has organized a group of fathers to aid in the process. The name of the group is Chateaux Watch D.O.G.S. (Dad's of Great Students). Next, Dr. Patterson presented the Donor Choose giftcards, a donation given on behalf of the Board to each principal as well

as presented to Ms. Montgomery, Principal of Nob Hill with a picture on behalf of Mr. Harwell for the Balloon Release event in honor of slain student, Dekari Welder. Next, Dr. Patterson handed out the 2019-2020 ESSA (Every Student Succeeds Act) School Designations for their review as well as spoke briefly about the IL Report Card. Finally, Dr. Patterson read an email from a Junior High parent giving praise to Mr. Smith and Mr. Wilson.

**G. Board of Education – Action Items (2:10 & 2:20)**

Ms. Walker moved and it was seconded by Ms. Jordan to place items G1, G2, G3, G4, G5, G6, G7, G8, G9, G11, G12, G13 and I3 on consent agenda. On roll call the following members voted aye: Ms. Walker, Ms. Nettles, Ms. Jordan and Ms. Davis. Nays: None. Absent: Ms. Dickerson, Mrs. Taylor and Mrs. Myers.

**Motion Carried**

Ms. Jordan moved and it was seconded by Ms. Walker to approve the consent agenda. On roll call the following members voted aye: Ms. Walker, Ms. Jordan, Ms. Nettles and Ms. Davis. Nays: None. Absent: Mrs. Myers, Mrs. Taylor and Ms. Dickerson.

**Motion Carried**

**G1. Approve 2019-2020 EBF Spending Plan**

Approved on Consent Agenda

**G2. Approve 2019-2020 Elevate K-12 Intervention Program**

Approved on Consent Agenda

**G3. Approve Administrator's Compensation Schedule**

Approved on Consent Agenda

**G4. Approve AGC Additional Services Agreement**

Approved on Consent Agenda

**G5. Approve Annual Board Calendar**

Approved on Consent Agenda

**G6. Approve Bilingual Speech Solutions Contract**

Approved on Consent Agenda

**G7. Approve CrisisGo Inc. Proposal**

Approved on Consent Agenda

**G8. Approve HMH Junior High Textbook Adoption**

Approved on Consent Agenda

**G9. Approve Lu Interactive Playgrounds/Tierney Inc. Proposal**

Approved on Consent Agenda

**G10. Approve Policies Previously Posted for 30 Days; 2:20, 2:40, 2:50, 2:60, 2:250, Section 4 Table of Content, 4:30, 4:100, 4:110, 4:150, 4:160, 4:190, 5:10, 5:250, 5:330, 6:15, 6:65, 7:185 and 8:95.**

Ms. Jordan Moved and it was seconded by Ms. Walker to Approve Policies Previously Posted for 30 Day Review. On roll call the following members voted aye: Ms. Jordan, Ms. Nettles, Ms. Walker and Ms. Davis. Nays: None. Absent: Mrs. Myers, Mrs. Taylor and Ms. Dickerson.

**Motion Carried**

**G11. Approve Quest Food Service Consulting Proposal**

Approved on Consent Agenda

**G12. Approve Sheraton Grand Chicago**

Approved on Consent Agenda

**G13. Approve SJJC Parent Workshops Proposal**

Approved on Consent Agenda

**H. Audience Participation (2:30)**

N/A

**I. Administration – Action Reports (2:20)**

**I1. Approve Personnel Recommendations**

Ms. Jordan moved and it was seconded by Ms. Walker to table item I1 for Executive Session. On roll call the following members voted aye: Ms. Walker, Ms. Jordan, Ms. Nettles and Ms. Davis. Nays: None. Absent: Ms. Dickerson, Mrs. Myers and Mrs. Taylor.

**Motion Carried**

**I2. Approve Outside Contracts**

N/A

**I3. Approve Professional Assignment Request**

Approved on Consent Agenda

**I4. Approve Invoices**

Ms. Walker moved and it was seconded by Ms. Jordan to approve the October 11<sup>th</sup> and October 21, 2019 Invoices as well as the September 20<sup>th</sup> and October 1, 2019 Supplemental Invoices. On roll call the following members voted aye: Ms. Walker, Ms. Nettles, Ms. Jordan and Ms. Davis. Nays: None. Absent: Ms. Dickerson, Mrs. Myers and Mrs. Taylor.

**Motion Carried**

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
10-21-19	Education	\$858,916.48
10-21-19	Operations and Maintenance	\$376,118.49
10-21-19	Debt Service	\$ 5,428.93
10-21-19	Transportation	\$324,376.50
		<u>\$1,564,840.40</u>

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
10-11-19	Education	\$ 20,241.57
		<u>\$ 20,241.57</u>

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
9-20-19	Education	\$249,971.96
9-20-19	Operations and Maintenance	\$ 46,833.00
	Total:	<u>\$296,804.96</u>

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
10-01-19	Education	\$ 10,274.36
10-01-19	Transportation	\$ 120.00
		<u>\$ 10,394.36</u>

### 15. Approve Payroll and Benefits

Ms. Jordan moved and it was seconded by Ms. Walker to approve the September 15, 2019, September 30, 2019 Payrolls; the September 15 and September 30, 2019 Supplemental Payrolls; and finally, the September 19 and October 8, 2019 Benefits. On roll call the following members voted aye: Ms. Walker, Ms. Nettles, Ms. Jordan and Ms. Davis. Nays: None. Absent: Ms. Dickerson, Mrs. Taylor and Mrs. Myers.

<u>Date</u>	<u>Fund</u>	<u>Amount</u>	<b>Motion Carried</b>
9-15-19	Education	\$482,626.21	
9-15-19	Liabilities	\$400,892.85	
	Total:	<b>\$883,519.06</b>	
<u>Date</u>	<u>Fund</u>	<u>Amount</u>	
9-15-19	Education	\$ 2,205.39	
9-15-19	Liabilities	\$ 1,107.10	
	Total:	<b>\$ 3,312.49</b>	
<u>Date</u>	<u>Fund</u>	<u>Amount</u>	
9-15-19	Education	\$ 1,708.20	
9-15-19	Liabilities	\$ 2,059.71	
	Total:	<b>\$ 3,767.91</b>	
<u>Date</u>	<u>Fund</u>	<u>Amount</u>	
9-15-19	Education	\$ 1,675.81	
9-15-19	Liabilities	\$ 530.64	
	Total:	<b>\$ 2,206.45</b>	
<u>Date</u>	<u>Fund</u>	<u>Amount</u>	
9-30-19	Education	\$533,306.84	
9-30-19	Liabilities	\$431,226.09	
	Total:	<b>\$964,532.93</b>	
<u>Date</u>	<u>Fund</u>	<u>Amount</u>	
9-30-19	Education	\$ 9,065.93	
9-30-19	Liabilities	\$ 2,881.00	
	Total:	<b>\$ 11,946.93</b>	
<u>Date</u>	<u>Fund</u>	<u>Amount</u>	
9-30-19	Education	\$ 1,348.19	
9-30-19	Liabilities	\$ 613.31	
	Total:	<b>\$ 1,961.50</b>	
<u>Date</u>	<u>Fund</u>	<u>Amount</u>	
9-19-19	Education	\$ 6,745.70	
9-19-19	Liabilities	\$ 0	
	Total:	<b>\$ 6,745.70</b>	
<u>Date</u>	<u>Fund</u>	<u>Amount</u>	
10-08-19	Education	\$ 4,694.47	
10-08-19	Liabilities	\$ 418.31	
10-08-19	Transportation	\$ 6.07	
	Total:	<b>\$ 5,118.85</b>	

## **J. Administration – Information Reports (3:50)**

### **1. Business Affairs**

Mrs. Clayton informed the Board that we are in the midst of our annual audit and are preparing for the TRS Audit coming in November. Mrs. Clayton then commented that the 1<sup>st</sup> Annual Financial Workshop, presented by Fifth Third Bank, was a success and well attended. Next, Mrs. Clayton announced that the Business Department is gearing up for the upcoming Wellness Fair as well as preparing for the 2019-20 Levy. The remainder of her report was as presented.

### **2. Curriculum Instruction and Technology**

Dr. Patterson, in the absence of Mrs. Veazey, commented that the Illinois Reading Conference continues to be popular and well attended among District 144 teachers; bringing back valuable information. The remainder of the report was as presented.

### **3. Human Resources**

Dr. Scott gave a brief Human Resources update as it related to new hires, FMLA's and resignations. Next, Dr. Scott informed the Board that he is in the process of applying for funds with the hopes of the District purchasing a Food Truck for the 2020-2021 school year. The remainder of the Food Service, as well as, the Buildings and Grounds Update was as presented.

### **4. Student Services**

Mrs. Ablin shared with the Board that there were 65 screenings during the recent PreK Screening and that all spots are now filled. The Student Services Department will continue to maintain a waiting list. Next, Mrs. Ablin commented on a meeting with Ms. McKinley (State Representative) as it related to the upcoming compliance visits and some of her recommendations. Finally, Mrs. Ablin referred the Board to the Positive Happenings flyer included in her update. The remainder of her report was as presented.

## **K. New Business (2:20)**

N/A

## **L. Executive Session (2:200)**

Ms. Jordan moved and it was seconded by Ms. Walker to go into Executive Session. On roll call the following members voted aye: Ms. Walker, Ms. Nettles, Ms. Jordan and Ms. Davis. Nays: None. Absent: Mrs. Myers, , Ms. Dickerson and Mrs. Taylor.

**Motion Carried 8:05p.m.**

Ms. Jordan moved and it was seconded by Ms. Walker to adjourn the Executive Session. On roll call the following members voted aye: Ms. Walker, Ms. Nettles, Ms. Jordan and Ms. Davis. Nays: None. Absent: Mrs. Myers, , Ms. Dickerson and Mrs. Taylor.

**Motion Carried 8:35p.m.**

Ms. Jordan moved and it was seconded by Ms. Walker to approve the minutes of the September 16, 2019 Executive Session Meeting. On roll call the following members voted aye: Ms. Walker, Ms. Nettles, Ms. Jordan and Ms. Davis. Nays: None. Absent: Mrs. Myers, Ms. Dickerson and Mrs. Taylor.

**Motion Carried**

## **M. Adjournment (2:200)**

Ms. Jordan moved and it was seconded by Ms. Walker to adjourn the October 21, 2019 Board Meeting. On verbal vote all members present voted aye. Nays: None. Absent: Ms. Dickerson, Mrs. Myers and Mrs. Taylor.

**Motion Carried 8:38p.m.**

**Submitted by:**

**Ms. S. Davis, President**

**Ms. B. Nettles, Secretary**